



PUBLIC PURCHASING ASSOCIATION
OF
NORTH CENTRAL TEXAS



MARY JO SINCLAIR

SCHOLARSHIP GUIDELINES

1. The Scholarship Committee is composed of the immediate Past President, the Current President and the Professional Development Chairperson. The Past President shall serve as the Chairperson of the Committee.

Should a vacancy occur, the President will appoint someone to finish the term of the vacated position.
2. Applications shall be submitted on an on-going basis throughout the fiscal year of the organization to members employed by entities that will not pay for conference or seminar registration, professional procurement certifications, examination fees, books for approved courses or other educational endeavors.
3. Applications shall be submitted to the Professional Development Chairperson.
4. Evaluation of the applications will be completed by the Scholarship Committee and a recommendation for award or denial shall be submitted to the Board of Directors for approval.
5. Awarded scholarships may only be given to members of the Public Purchasing Association of North Central Texas in good standing.
6. The Board of Directors shall establish an amount annually to be committed to the Scholarship Fund.
7. The maximum individual Scholarship award shall not exceed \$250.00 annually. The individual awards are in addition the annual award for attendance at the NPI Annual Conference.
8. Scholarship funds may be used for conference or seminar registration, professional procurement certifications, examination fees, books for approved courses or other educational endeavors
9. Applications should include biographical information about applicant's current position, and intended use of the funds provided from the Scholarship Fund.
10. Invoices, brochures showing costs, proof of attendance, proof of passing professional procurement certifications examination or receipts shall be submitted either in advance or upon completion of the course, seminar or examination.